SESSION PLAN

Course:	ETM03 - Research Methods	**Day & Date:**	Tuesday, 05/05/2015
Topic:	TESOL	**Time:**	10 AM - 11 AM
Session:	Digital Posters	**Tutor:**	Sonya McChristie
Venue:	Forster Building	**Room:**	28

Session Aims: To improve the quality of digital posters which are submitted by students as part of their research findings. Posters in previous years have been basic, dry and very text heavy. The module leader has asked for a demonstration of some tools to make the posters 'snazzier'.

	Learning Objectives	Evidence of Achievement
1	To understand the importance and benefits of visual impact of data.	
2	To know about, and know how to use some of the advanced features in Word in order to provide some 'quick wins'.	
3	To have a basic knowledge and understanding of Piktochart and be able to use this as an alternative for creating their posters.	
4	To have a basic knowledge and understanding of ThingLink and be able to use this to create digital posters with enhanced functionality.	
5		Ultimately, all evidence of achievement should be seen in improved quality of posters submitted.
6		

Differentiate By: Envisaged as being a fairly didactic session due to time constraints, but all materials will be published to the VLE space in open formats. Feedback from students will be solicited as much as possible and used to develop session as it goes.

Session Evaluation: Very well received. Promised to throw up some resources to the SunSpace site later today pointing to further help and answering some specific queries which came up.

Notable Learner Achievement:

Comments: Any additional, general information that might be of relevance to the preparation of the session.

Time	Topic	Learner Activity	Resource / Handout	Assessment

INTRODUCTION

10:00	Introduce self, team, fire drills (covered by tutor previously?), background on involvement, note about using laptops, tablets and mobiles, what the session will cover and objectives.			

CONTENT

10:05	**Word:** How to find poster and flyer templates; change background colour; change paper size to A3; insert charts and change type; how to move objects around, e.g. charts and textboxes; change background colour of elements such as tables and textboxes; save as PDF.		Everything available online in module space.	n/a
10:20	**Piktochart:** How to access, create an account; difference between versions; basic templates which are available; how to add charts, graphs, tables and text boxes; how to save and export as image files.		Alternative formats available on request.	
10:35	**ThingLink:** How to access, create an account; differences between accounts and how to make sure you get an educational one; need an image as a starting point - more image based, not so much text; text added as interactive elements; how to share with others.		Need a 'where to get help' section in the module site.	
10:50	**Questions:** Any areas to go back to and cover in more detail? Contact details.			

RECAP

	Recap the session's topics, making links with the next session and reinforce how the topics relate to the subject as a whole. Provide an activity that requires students to reflect on their learning in the session (e.g. quiz, list key points, etc.). Set self-study or homework tasks if appropriate. Remind students of important dates, e.g. submission deadlines.			

SUPPLEMENTARY

	http://www.printaholic.com/how-to-make-a-poster-in-word/			

Notes: Additional, general information that might be of relevance to the delivery of the session.